

## GUIDELINES FOR PAPER WRITING

### Paper Submission:

The Articles can be submitted by following two methods :

- Firstly by direct email to us “(ij@imperialsociety.in)”
- Secondly, through the submission form available online on homepage.

If anyone finds any kind of technical difficulty in form submission online then he/she can easily Email us his/her paper directly to (ij@imperialsociety.in).

**\*\*Both method of submission will be given equal importance. “It should be clearly noted that submission does not guarantee acceptance of manuscript for publication.”**

### Paper Layout:

Some steps are to be followed for writing the journal :

- Authors are required to prepare their journal in separate A4 size document then cut or copy their article and paste it in our Template(available at “ link for template “).
- Other option is to use Template for writing research work from beginning.
- All the research work of authors is only accepted in **ENGLISH** language and Font face is **TIMES NEW ROMAN** only.
- Major font and paragraph specifications are given in TABLE. Number style used may be Number or Roman Numerals depends on author way of writing the journal.
- Heading and Subheading of the section is written as I. INTRODUCTION or 1. Introduction, it may be Uppercase or Sentence case. Try to keep journal precise and not more than 5 to 8 pages. All the body text is justified (not heading and sub heading).

- Author name should be present at the top of the page, you can also include institute name, organization name or research centre along with this. In case authors are from different subscript you can use the format as:

**AUTHOR1\*, AUTHOR2\*\*,AUTHOR3\*\***

**\*Department, institute Name**  
**\*\*Department, Institute Name**

- Author biography in brief (Qualification, email-address) should be included in the last section. A correspondence author can also be mentioned.

**FIRST AUTHOR- Author Name, Qualification, institute name(if any), email-address**

**Second AUTHOR- Author Name, Qualification, institute name(if any), email-address**



**FONT AND PARAGRAPH SPECIFICATIONS (just an example put according to isie constraints)**

<b>Font: Times New Roman</b>	<b>Font Size</b>	<b>Text</b>	<b>Align</b>
Title of Paper	24	Bold	Centre
Author's Name	14	Normal	Centre
Author Affiliation	10	Normal	Centre
Abstract And Keywords	10	Bold	Justify
Headings	11	Bold	Centre
Sub Headings	10	Bold or/and Italic	Left/Centre
Body Text, Equations	10	Normal	Justify
References	9	Normal	Justify
Acknowledgement	9	Normal	Justify

**PAPER LAYOUT :**

Header	1.2 cm
Footer	1.2 cm
Line Spacing for Body Text	Single
Top Margins of Paper	2 cm
Bottom Margins of Paper	1.6 cm
Left Margins of Paper	2.1 cm
Right Margins of Paper	1.6 cm